

IBA Board Meeting: 19/10/2022 Minutes

1. **Welcome: Sam Ackroyd**
2. **Attendees:**
3. **Apologies: Nil**
4. **Conflict of Interest**

Name	Nature of Conflict
Darren. B	Local comp coach
Mark. C	Referee
Jay. H	Player-Local
Sam. A	Player-Local
Andrew. T	Player-Local
Sandra. K	Referee & Court Supervisor
Edith. M	Nil

5. **Confirmation of Minutes for previous meeting:**
All

6. Correspondence:

7. Action Items	Date	By whom
a) Growth Committee Update Discussion Action: After AGM	Ongoing	Ongoing-E
b) Odd Age	Closed	Ongoing-J&GM
c) Clubs d) Reach out to have a figure head for the club e) Due to resignation re-visit when we have a new competitions manager. So will not start until after the end of the next comp	Revisit Oct	Ongoing
f) Results of Simple IBA Member survey Not collated yet	November	GM
g) Revision of Suspension Protocols	Done	GM
h) 2022 AGM-start organising. Oscar organising due dates of reports and will contact authors. Technology to be organised by the Tennis Club	.	Ongoing
i) Constitution- Review both current and the recommended one from BNSW-with Jasmine-Sam to pass on 2020 version	October	Ongoing-GM, S, E&A
j) IBA Board Photos	October	Jason=Ongoing

6. **Presidents Report**
Simon's departure (Nov 4th) has created a lot of feedback on social media. We need to show support on his decision to leave.
7. **Executive Officers Report-** (Staff Reports) Attached
8. **Treasurer's Report-**Attached
Various documents requiring checking of personal details and signatures.

General Business:

1. Memberships & sponsorship.

Discussion: Complaint – Ex-Board member and connection to J.B

Motion: Send a letter out to members offering support to anyone who may need assistance regarding trauma they may experience from past actions of IBA members.

Second: Sam

Action: Contact Les to recommend legal advice in regard to the involvement of Ex-Board member in regard to the minutes. Dispute resolution (16).

Action: Sam & Andrew to reply to RA.

2. Constitution: Are we changing it? Closing date for notification to members prior to AGM. Do we have sufficient time? Do we wait and discuss it at the first board meeting after the AGM? –

Discussion: Jasmine has looked at the proposed one from BNSW. Mark to send the current constitution to Jasmine - point out the key differences

Action: Mark will contact Sam to let him know if Jasmine has the list of differences and Sam will call an extraordinary meeting to provide updates.

3. Annual financial statements. Jasmine acceptance to offer to be appointed to the board

Discussion: Presented & personal details

4. Suspension of players with outstanding debts (at least those who are 90+ days)

Discussion: Is this list completely, correct? Some errors in the details.

Action: GM has processes in place.

5. Departure gift for Simon

Discussion: Acknowledgment of 13 Years.

Action: GM to organise & deliver at the AGM.

6. Healthy Food for BI Referees - weekly donation of fruit from Woonona Fruit Basket.

Discussion: Woonona Fruit Basket are providing free fruit for referees.

7. Referee kit

Discussion: Sandra 50 packs is available to junior referees.

8. Canteen update

Discussion: - What were other associations are doing (outsourcing or self-managing).

-Financial options of self-management vs outsourcing to an external provider.

Action: Discussion at the extraordinary meeting.

9. Hawks.

Discussion: Sharing data bases & sharing UOW about courts space.

10. Christmas staff leave

Discussion: -executive staff agreement 2024 - new agreement to be established.

- Now operating a time in lieu agreement.

Meeting Closed: 7:50

Next Meeting:

26/10-Extraordinary meeting-proposed @ 5:30

16/11-Next meeting @5:30

Developed by the Secretary Director Edith MacDonald